

# Legacy Homeschool Center Registration Contract 2017-2018

## Family Information

**Please print legibly:**

Last name	Mom	Dad
Mailing address	City	Zip
Home phone	<input type="checkbox"/> Please do not print home phone in co-op directory	Emergency phone (not on Legacy campus)
Email address	<input type="checkbox"/> Please do not print email address in co-op directory	Cell phone (during Legacy hours)

Are you a returning family?    Yes    No    If returning, please state year you began participation: \_\_\_\_\_

Are you involved in any other academic program, public or private? If so, please list: \_\_\_\_\_

Church affiliation (optional): \_\_\_\_\_

Please list **all** children who will be on the Legacy campus, *including children not enrolled in classes and students only participating in Legacy events such as BASIC or graduation*. Please include gender, birth date, and **grade during 2017-2018** school year. Grade on contract must be the same for class enrollment and yearbook and may not be changed during the school year without Board approval. Child's name should be listed as you want it to appear on class rosters.

Child's name	Gender	Birth date	Grade	Child's name	Gender	Birth date	Grade
		/ /				/ /	
		/ /				/ /	
		/ /				/ /	
		/ /				/ /	

Assuming my children are enrolled in the requested classes, we will be at Legacy Homeschool Center from \_\_\_\_\_ until \_\_\_\_\_ (times). We will have \_\_\_\_\_ (# of family members) who will be staying for lunch.

## Job Commitment

All Legacy parents are **required** to contribute to its operation by completing their assigned weekly job(s) and being available to help with other jobs, if needed. Families will be assigned two jobs if they are enrolled for 3-5 class periods or one job if they are enrolled for 1-2 class periods. Prior to September 15, 2017, you will be assigned job(s), based on your family class schedule. Although we strive to assign jobs in keeping with your schedule and other requests, ***all jobs will be assigned based on the needs of Legacy***. Please understand that if you are at Legacy for only 1-2 hours and wish to sit in your children's classes during that time, you may have to make arrangements to come early or stay late in order to fulfill your job requirement.

Please list any **medical** limitations and specify if *unable to do a particular job*: \_\_\_\_\_

Are you interested in being a **facilitator** for one of your child's classes?    **Yes**    **No**  
 Please indicate classes you would like to facilitate on your Registration Class Selection Form(s).

***Please retain a copy of both sides of this completed form for future reference.  
 Failure to comply with the policies listed on the back of this form  
 will jeopardize your privilege to participate in this co-op.  
 The Legacy Board reserves the right to deny participation to any family or student.***

<b>Office Use Only:</b>	Treasurer _____	Database _____	Decl of Intent _____
	Check # _____	Jobs _____	Mailbox _____
	Amount \$ _____	Communications _____	Family Form in Mlbx _____
	Date Rcvd _____	3.1 _____	Parent Mtg _____

## Parent Contract

**I certify that the information I have provided on this contract is correct and complete**, and that I am only registering children for whom I am the **legal guardian**.

**I have read pages 1-9 of the registration packet** and have reviewed the *Legacy Policies and Expectations* with my children. I agree to abide by the rules and expectations as presently listed or as may subsequently be amended.

### **Please initial:**

\_\_\_\_\_ I agree to submit to Legacy a copy of the Declaration of Intent to Homeschool for each child in my family over 8 years who is attending Legacy during the 2017-2018 academic year (to be turned in on or before 9/29/17).

\_\_\_\_\_ I agree to remain within Legacy boundaries **the entire time** my children are at Legacy. If I have to be gone for any reason while my children are at Legacy, I agree to abide by the Parent Absence Policy.

\_\_\_\_\_ In case of an accident that results in injury to my children or me, I agree to hold harmless Legacy Homeschool Center, its Board members, its teachers, and Crossroads Bible Church for any damages and/or medical care/expenses.

\_\_\_\_\_ I agree to pay tuition for classes on or before the tuition due date. I understand that tuition is nonrefundable. I agree to pay a \$20 late fee per week for late payment (increased to \$40 per week for three or more offenses in one school year).

\_\_\_\_\_ I understand that I will be required to fulfill the co-op job(s) that will be assigned to me. I understand that my family will be assigned two jobs if we are enrolled for 3-5 class periods or one job if we are enrolled for 1-2 class periods. I agree to fulfill my assigned job(s), and to be available to provide additional assistance if needed. I understand my particular job(s) may require me to be at Legacy up to 30 minutes before or after my student's class(es).

\_\_\_\_\_ If for any reason I am unable to do my assigned co-op job(s), I will find a replacement. If I drop a Legacy class during the hour(s) of my assigned job(s) and will not be at Legacy, I am committed to doing my job(s) until a replacement worker is found, or for 4 weeks from the day I give notice.

\_\_\_\_\_ I agree to be responsible for the behavior of the children in my charge. I understand that if anyone in my family violates the rules, it will jeopardize our participation in the co-op and that Legacy reserves the right to deny participation to any student or family. I also agree to pay for any item that my children or I damage or break at Crossroads Bible Church.

\_\_\_\_\_ I agree to adhere to the dress and conduct codes, and to enforce them with my children.

***By signing below, I understand and agree to abide by the contract terms listed above.*** Further, by signing this agreement and submitting my non-refundable \$155 registration/building use fee check, I establish my family's registration in the Legacy Homeschool Center held at Crossroads Bible Church from September 15, 2017 to June 8, 2018.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

## Student Contract

- Treat teachers, parents, other students, and our host facility/staff courteously and with respect at all times.
- Be in class, in the Lunch Room/Student Center, or with a responsible adult at all times while at Legacy Homeschool Center. Do not loiter in the hallways. Age 13 and up may also be **stationary** in the Main Hallway.
- Remain within the designated co-op boundaries of the church. **DO NOT use areas of the church that Crossroads Bible Church has not invited Legacy to use. Offices, empty classrooms, and areas of the building beyond the separating fire doors, including the Welcome Center and Worship Center are OFF LIMITS, unless otherwise designated.**
- Do not run or talk loudly while walking to and from your classes.
- Arrive five minutes before class begins, but no more than ten minutes early.
- Come to class prepared with completed assignments and all required books and materials.
- Cell phone use is not allowed during class; this includes text messaging. Please silence your cell phone during class. If the teacher or facilitator is aware of any student using a cell phone in class, they may choose to confiscate the phone until the end of class.
- Eating will be permitted in designated classrooms only, unless scheduled by the teacher. Whether you eat in the Lunch Room/Student Center or in one of the other seating areas provided by Crossroads Bible Church, **it is your responsibility to clean up after yourself** when you are finished.
- No balls, bikes, skateboards, scooters, or roller blades are allowed on church premises.
- No pets are allowed on church premises except working service dogs.
- No knives, guns, or other weapons (real or play); alcohol; or illegal drugs will be permitted on church premises.
- DRESS and CONDUCT CODES:
  - Midriffs, cleavage, and undergarments must never be visible
  - All shirts and dresses must cover the torso – front, back and sides (no visible undergarment or camisole straps)
  - Any clothing you can see through, including jeans, is only acceptable if clothing underneath adheres to dress code.
  - Dresses and skirts must be no more than two inches above the knee whether sitting or standing.
  - Shorts must be no more than four inches above the knee.
  - No leggings, jeggings, or yoga pants unless worn under dresses, skirts, long shirts, or shorts that must be no more than six inches above the knee and cover the bottom at all times.
  - Shoes are required both inside and outside the building unless otherwise instructed by teacher.
  - Inappropriate physical affection and/or aggression will not be tolerated.
  - Foul language and/or bullying will not be tolerated.

***By signing below, I acknowledge that I have read the above student responsibilities and expectations. I agree to follow these expectations.***

**All students born prior to 5/31/2005 must sign:**

Student Signature	Date	Student Signature	Date
Student Signature	Date	Student Signature	Date