

Legacy Homeschool Center Registration Contract 2019-2020

Family Information

Please print legibly:

*** (only write-in Mom or Dad Last Name if different than Family Last Name)*

Family Last Name	Mom First Name	Mom Last Name**	Dad First Name	Dad Last Name**
Mailing address		City		Zip
Home phone	Primary Contact #? Home / Cell <input type="checkbox"/>	<input type="checkbox"/> Please do not print home phone in co-op directory	Cell phone (at Legacy – usually Mom’s cell)	
Email address		<input type="checkbox"/> Please do not print email address in co-op directory	Emergency phone (usually Dad’s cell)	

Are you involved in any other academic program, public or private? If so, please list: _____

Church affiliation (optional, helps with possible event locations): _____

Please complete the information below for **all** children who will be on the Legacy campus, *including children not enrolled in classes and students only participating in Legacy events such as BASIC or graduation*. Child’s name should be listed as you want it to appear on class rosters and in the yearbook. **Grade below is for the 2019-2020 school year.** Grade on contract must be the **same** for class enrollment and yearbook and may **not** be changed during the school year without Board approval.

Child’s Name First Last	Gender	Date of Birth	Grade	Child’s Name First Last	Gender	Date of Birth	Grade
		/ /				/ /	
		/ /				/ /	
		/ /				/ /	
		/ /				/ /	

Assuming my children are enrolled in the requested classes, we will be at Legacy Homeschool Center from _____ until _____ (times). We will have _____ (# of family members) who will be staying for lunch.

Job Commitment

All Legacy parents are **required** to contribute to its operation by completing their assigned weekly job(s) and being available to help with other jobs, as needed. Families will be assigned two jobs if they are enrolled for 3-5 class periods or one job if they are enrolled for 1-2 class periods. Prior to September 13, 2019, you will be assigned job(s) based on your family class schedule. Although we strive to assign jobs in keeping with your schedule and other requests, ***all jobs will be assigned based on the needs of Legacy.*** Please understand that if you are at Legacy for only 1-2 hours and wish to sit in your children’s classes during that time, you may have to make arrangements to come early or stay late in order to fulfill your job requirement.

Please list any **medical** limitations and specify if *unable to do a particular job*: _____

Are you interested in being a **facilitator** for one of your child’s classes? **Yes** **No**

***Please retain a copy of all pages of this completed form for future reference.
Failure to comply with the policies listed on pages 2 and 3 of this form
will jeopardize your privilege to participate in this co-op.
The Legacy Board reserves the right to deny participation to any family or student.***

Office Use Only:	Processor _____	Database _____	Family Registration: <input type="checkbox"/> Active Returning <input type="checkbox"/> Prior <input type="checkbox"/> Active New <input type="checkbox"/> New
	Check # _____	Jobs _____	
	Amount \$ _____	Communications _____	
	Date Rcvd _____		

Parent Contract

I have read pages 1-9 of the registration packet and have reviewed the *Legacy Policies and Expectations* with my children. I agree to abide by the rules and expectations as presently listed or as may subsequently be amended.

Please initial:

_____ **I certify that the information I have provided on this contract is correct and complete**, and that I am **only** registering children for whom I am the **legal guardian**.

_____ I agree to submit to Legacy a copy of the Declaration of Intent to Homeschool that includes each child in my family 8 years old or older who is attending Legacy during the 2019-2020 academic year (to be turned in on or before 9/27/19).

_____ I agree to remain within Legacy boundaries **the entire time** my children are at Legacy. If I have to be gone for any reason while my children are at Legacy, I agree to abide by the Parent Absence Policy.

_____ In case of an accident that results in injury to my children or me, I agree to hold harmless Legacy Homeschool Center, its Board members, its teachers, and Crossroads Bible Church for any damages and/or medical care/expenses.

_____ I agree to pay tuition for classes on or before the tuition due date. I understand that tuition is nonrefundable. I agree to pay a \$20 late fee per week for late payment (increased to \$40 per week for three or more offenses in one academic year).

_____ I understand that I will be required to fulfill the co-op job(s) that will be assigned to me. I understand that my family will be assigned two jobs if we are enrolled for 3-5 class periods or one job if we are enrolled for 1-2 class periods. I agree to fulfill my assigned job(s), and to be available to provide additional assistance as needed. I understand my particular job(s) may require me to be at Legacy up to 30 minutes before or after my student's class(es).

_____ If for any reason I am unable to do my assigned co-op job(s), I will find a replacement. If I drop a Legacy class during the hour(s) of my assigned job(s) and will not be at Legacy, I am committed to doing my job(s) until a replacement worker is found, or for 4 weeks from the day I give notice.

_____ I agree to be responsible for the behavior of the children in my charge. I understand that if anyone in my family violates the rules, it will jeopardize our participation in the co-op and that Legacy reserves the right to deny participation to any student or family. I also agree to pay for any item that my children or I damage or break at Crossroads Bible Church.

_____ I agree to adhere to the dress and conduct codes, and to enforce them with my children.

Have either of the adults named on the top line of the first contract page or any of your students listed on the first contract page had within the last 5 years any court ordered behavioral constraints? If so, please specify:

_____ No _____ Yes (Please explain) _____

(If you answer 'yes' we will hold your registration pending Board approval.)

By signing below, I understand and agree to abide by the contract terms listed above. Further, by signing this agreement and submitting my non-refundable \$155 registration/building use fee, I establish my family's registration in Legacy Homeschool Center held at Crossroads Bible Church from September 13, 2019, to June 5, 2020.

Parent Signature _____ Date _____

Student Contract

- Treat teachers, parents, other students, and our host facility/staff courteously and with respect at all times.
- Be in class, in the Lunch Room/Student Center, or with a responsible adult at all times while at Legacy Homeschool Center. Do not loiter in the hallways. Age 13 and up may also be **stationary** in the Main Hallways.
- Remain within the designated co-op boundaries of the church. **DO NOT use areas of the church that Crossroads Bible Church has not invited Legacy to use. Offices, empty classrooms, and areas of the building beyond the separating fire doors, including the Welcome Center and Worship Center, are OFF LIMITS, unless otherwise designated.**
- Do not run or talk loudly while walking to and from your classes.
- Arrive five minutes before class begins, but no more than ten minutes early.
- Come to class prepared with completed assignments and all required books and materials.
- All use of electronic devices such as laptops, tablets, games, and phones will not be permitted in classrooms unless authorized by the teacher for class purposes. Failure to comply with this policy could result in the confiscation of devices until the end of the class period. Please silence cell phones during class.
- Eating will not be permitted in classrooms unless scheduled by the teacher. Whether you eat in the Lunch Room/Student Center or in one of the other seating areas provided by Crossroads Bible Church, **it is your responsibility to clean up after yourself.**
- No balls, bikes, skateboards, scooters, or roller blades are allowed on church premises.
- No pets are allowed on church premises except working service dogs.
- No knives, guns, or other weapons (real or play); alcohol; or illegal drugs will be permitted on church premises.
- **DRESS and CONDUCT CODES:**
 - Midriffs, cleavage, and undergarments must never be visible
 - All shirts and dresses must cover the torso – front, back and sides (no visible undergarment or camisole straps)
 - Any clothing you can see through, including jeans, is only acceptable if clothing underneath adheres to dress code.
 - Dresses and skirts must be no more than two inches above the knee whether sitting or standing.
 - Shorts must be no more than four inches above the knee.
 - No leggings, jeggings, or yoga pants unless worn under dresses, skirts, long shirts, or shorts that must be no more than six inches above the knee and cover the bottom at all times.
 - Shoes are required both inside and outside the building unless otherwise instructed by teacher.
 - Inappropriate physical affection and/or aggression will not be tolerated.
 - Foul language and/or bullying will not be tolerated.

By signing below, I acknowledge that I have read the above student responsibilities and expectations. I agree to follow these expectations.

All students born prior to 5/31/2007 must sign:

Student Signature	Date	Student Signature	Date
Student Signature	Date	Student Signature	Date