**Legacy Homeschool Center: Out of Grade/Age Range Exception Request**

**2019-2020**

1. Copy the following block of text into an email.

Parent Name (Last, First):

Parent Cell Phone Number:

Student Name (Last, First):

Student Gender:

Student Birth Date:

Student Grade Level 2019-2020:

Student Age as of Sept. 1, 2019:

Please provide complete information for each exemption requested.

Teacher Name:

Class Title:

Class Hour:

Grade/Age Range:

Reason/Explanation for Exception Request:

1. Completely fill in the requested information.
2. Send the email to info@legacyhc.org , ATTN: Processing

The request will be passed on to the pertinent teacher(s) and you will be informed of the decision once a response is received.

1. The Processing Center will have a record of your request and the teacher’s response and will be able to assist you in adding approved classes.